

WORK VAPOR

Job Link: <https://workvapor.in/jobs/work-from-home-non-it-recruiter-for-consultancy-379317/>

HIRING ORGANIZATION

Contactx Resource Management

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

WORK FROM HOME NON IT RECRUITER FOR CONSULTANCY

DESCRIPTION

Recruitment Specialist – Sales Hiring

Company: Contactx Resource Management

Work Mode: Remote

Job Type: Full-Time

Experience: 1 to 6 Years

Contact Number: +91 7208835283

Contact Email: hr@contactxindia.com

Contactx Resource Management is hiring for Recruitment Specialist – Sales Hiring. This is a permanent work from home position. The company is hiring for recruiter profiles focused on Sales Hiring and Non IT hiring. The hiring office is in Mumbai, but this role is remote.

This position is for candidates who have worked in a recruitment firm. The company is looking for recruiters who can handle sourcing screening client coordination and closures. The role includes full-cycle recruitment and client management.

You will work on sourcing candidates for sales and non IT positions. You will submit candidate profiles to clients and maintain regular follow-ups. You will also handle client calls position trackers and recruitment progress updates.

The company mentions performance expectations in this role. Recruiters are expected to submit candidate profiles regularly and work toward monthly joiners. You will also be involved in candidate rotation assessments and conversion management.

Responsibilities

- Work on Sales Hiring and Non IT recruitment
- Formulate sourcing strategy

- Identify target talent pools
- Submit candidate profiles to clients daily
- Work toward monthly joiner targets
- Attend weekly client calls
- Prepare and share MOM with client and internal team
- Maintain client-wise position tracker
- Source candidates through job portals and networking sites
- Evaluate profiles and shortlist candidates
- Conduct candidate assessments
- Rotate candidates for better conversion
- Attend client review meetings
- Resolve recruitment challenges
- Build continuous candidate pipeline
- Maintain drive-wise and position-wise trackers
- Handle full-cycle recruitment
- Manage client and candidate communication
- Support negotiation and closure

Candidates should have experience in recruitment and talent acquisition. Experience in Sales Hiring Non IT Recruitment and consultancy hiring will be useful. The company is specifically looking for candidates who have worked in a recruitment firm.

Any graduate can apply. This is a full-time permanent remote position. The company also mentions a high incentive structure for successful closures.

About the Company

Contactx Resource Management is a recruitment and staffing firm. It works across management consulting advisory IT consulting manufacturing and global shared services. The company focuses on senior niche and volume hiring.

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