

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/work-from-home-virtual-assistant-needed/>

## HIRING ORGANIZATION

Confidential

## EMPLOYMENT TYPE

Full-time, Part-time

## BASE SALARY

INR 5,000 - INR 10,000

## DATE POSTED

? January 16, 2025

## VALID THROUGH

2026-07-13

# WORK FROM HOME – VIRTUAL ASSISTANT NEEDED

## JOB LOCATION

? Remote work from: india

## DESCRIPTION

Work from Home – Virtual Assistant Needed

### Details

- **Position Type:** Part-time
- **Salary Range:** ₹5,000 to ₹10,000 (Monthly)

### Description

- **Role:** Virtual Assistant
- **Responsibilities:**
  - Preparing reports.
  - Assisting with data entry.
  - Performing other official tasks.
- **Requirements:**
  - Own a laptop or desktop with a stable internet connection.
  - Proficiency in English is mandatory.