

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/zepto-hr-executive-wfh-hyderabad-and-andhra-pradesh-350856/>

## HIRING ORGANIZATION

V-NEXCO TECH

## EMPLOYMENT TYPE

Full-time

## JOB LOCATION

Hyderabad, Andhra Pradesh, India

## DATE POSTED

? June 6, 2026

## ZEPTO HR EXECUTIVE WFH – HYDERABAD AND ANDHRA PRADESH

### BASE SALARY

INR 12000 - INR 17000

### DESCRIPTION

#### Zepto By V-NEXCO TECH, HR Executive Opening

Company: Zepto By V-NEXCO TECH

Location: Hyderabad and Andhra Pradesh

Job Type: Full-time

Salary: ?12,000 to ?17,000 per month

Zepto By V-NEXCO TECH is hiring candidates for HR related work. This opening is only for Telangana and Andhra Pradesh candidates. Fresh and professional candidates can apply.

The work includes employee management and recruitment support. Candidates should have communication and people handling skills.

Email: [saitejhrzepto.hr@gmail.com](mailto:saitejhrzepto.hr@gmail.com)

Contact: +91 7780318482

#### About The Work

You will manage different HR activities in the company. The work includes hiring support, onboarding, employee coordination, and workplace support.

Candidates should be responsible and professional. Basic HR understanding and communication skill are important for this work.

#### Main Responsibilities

- Support hiring and recruitment process
- Handle onboarding and employee joining process

- Support payroll and benefits work
- Maintain employee records
- Help in employee relations
- Follow company policies
- Support training and performance activities
- Resolve basic workplace issues

### **Who Can Apply**

- Telangana candidates
- Andhra Pradesh candidates
- Freshers
- Experienced candidates
- Candidates with communication skills
- Candidates interested in HR work

### **Skills Needed**

- Good communication skill
- Basic HR understanding
- Team coordination ability
- Problem solving skill
- Professional behavior
- Record management skill

### **Work Benefits**

- Full-time opportunity
- HR field experience
- Learning and growth support
- Professional work environment

### **How To Apply**

Interested candidates can call or send their details directly.

Apply Email: saitejhrzepto.hr@gmail.com

Apply Contact: +91-7780318482