

WORK VAPOR

Job Link: <https://workvapor.in/jobs/analyst-talent-advisory-recruitment-job-%e2%82%b912k-%e2%82%b920k-month-hirevedic-advisory-llp/>

HIRING ORGANIZATION

HireVedic Advisory LLP

EMPLOYMENT TYPE

Full-time

JOB LOCATION

India

? Remote work from: India

DATE POSTED

? March 7, 2026

ANALYST TALENT ADVISORY/RECRUITMENT JOB

BASE SALARY

INR 12000 - INR 20000

DESCRIPTION

Company: HireVedic Advisory LLP

Position: Analyst – Talent Advisory

Industry: Human Resources / Recruitment Consulting

Location: Gandhinagar, Gujarat (Hybrid Work)

Employment Type: Full-time, Permanent

Salary: ?12K-?20K/Month

HR Contact: +91 9023001015

Email: mp@hirevedic.com

Candidate Profile:

- Bachelor's or Master's degree in Human Resources or related field
- 0–3 years experience in Talent Acquisition or Recruitment Operations
- Freshers with relevant HR skills can also apply
- Organized, proactive and detail-oriented mindset

Role Responsibilities:

- Identify and connect with quality candidates across different industries
- Conduct candidate screening and initial interviews
- Coordinate with companies to understand hiring requirements
- Manage candidate pipeline and recruitment process
- Assist in leadership hiring and talent advisory assignments

Skills & Tools:

- Knowledge of Zoho and HR automation tools
- Familiarity with MS Office and ATS platforms

- Strong communication and coordination skills
- Ability to manage multiple recruitment tasks

Work Benefits:

- Competitive salary with incentives and performance rewards
- 1 day work-from-home option every week
- 2nd and 4th Saturday half-day schedule
- Learning opportunities with exposure to global HR practices
- Collaborative and growth-focused work environment

How to Apply:

Send your resume or contact on WhatsApp at +91 9023001015 or email at mp@hirevedic.com